

## **Terms of Reference – Community Safety and Well-Being Advisory Committee**

### **1.0 Mandate**

The Community Safety and Well-Being Advisory Committee (CSWBAC) will identify and coordinate opportunities for stakeholder and community engagement and provide community input on matters relating to the City of Pickering Community Safety and Well-Being (CSWB) Plan. The CSWBAC will also assist City staff with the development, consultation, and implementation of the City of Pickering CSWB Plan. The Committee will develop Terms of Reference for a Homelessness Task Force that will work in co-ordination with Durham Region to look at how best to address the needs of the homeless population to include services for mental health, substance abuse and the creation of transitional/supportive housing in Pickering.

### **2.0 Goals, Objectives and Responsibilities**

As per the *Safer Ontario Act*, 2018, S.O. 2018, c. 3 – Bill 175, the CSWB Plan came into enactment in the current *Police Services Act*, R.S.O. 1990, c.p15. In two tier municipalities, such as the Region of Durham, it is the responsibility of the upper tier to develop and implement the Plan, through the creation of measurable goals and objectives. Lower tier municipalities play an instrumental role to facilitate those efforts. On February 25, 2019, Community Services staff were directed by Council to begin work on development of a CSWB Plan, as per Resolution #43/19. The City's plan will identify strategies to support and help implement the Region's CSWB Plan and other locally identified issues.

Pickering's CSWB Plan will be based on the seven priority risk factors outlined in the Region of Durham Community Safety and Well-Being Plan:

1. Mental Health
2. Substance Use
3. Homelessness and Basic Needs
4. Criminal Involvement
5. Victimization
6. Social isolation
7. Experiences of Racism

Committee responsibilities include:

- a) Support and participate in the development and implementation of the CSWB Plan within the City of Pickering;
- b) Assist and advise staff on the development and review of policy relating to Community Safety and Well-Being
- c) Advocate for CSWB and promote community-wide Safety and Well-Being initiatives;

- d) Encourage and promote effective communication between Durham Region, community groups, individuals and the City;
- e) Develop Terms of Reference for a Homelessness Task Force to best address the needs of the homeless population in Pickering;
- f) Advise and develop working relationships with owners of businesses and stakeholder organizations;
- g) Review and update the Terms of Reference for the Committee, as needed;
- h) Advocate and promote the value and benefit of CSWB activities for all; and
- i) Report annually to Council on the Committee's achievements during the year and their work plan for the next year.

The CSWBAC will **not** be responsible for the following:

1. Program delivery;
2. Budget approval;
3. Day-to-day operations of City-owned facilities and programs; and
4. Administrative matters including direction given to staff.

### **3.0 Composition**

The CSWBAC shall have a membership of up to 10 Citizen Appointments selected from the public. Citizen Appointments from the public must reside in Pickering and represent a broad range of interests and experience.

The CSWBAC will include the following as voting members:

- one youth (18 years old – 25 years old)
- one senior (over 65 years old)
- one resident of the Neighbourhood Watch group from Ward 2
- one resident of the Neighbourhood Watch group from Ward 1

The CWSBAC may also include participation from a representative of Stakeholder Organizations. Representatives from Stakeholder Organizations shall not be voting members on the CSWBAC. The Following Stakeholder Organizations will be invited to participate by providing one Representative to sit on the CSWBAC:

- Durham Regional Police Service
- City of Pickering Fire Services
- Christian Faith Outreach Centre
- CAREA Community Health Centre
- DARS Inc.
- The Ajax Hub

The Committee will include participation of one member of Council as a non-voting member.

The CSWB Advisor will be the staff Liaison for the CSWBAC and will be a staff member from the Community Services Department selected by the Director, Community Services. .

The term of the CSWBAC is the term of Council. At the conclusion of the term, structure will be evaluated and measured for success.

#### **4.0 Member Qualifications**

Qualifications include the skills, knowledge, and experience suitable to contribute in one or more of the Priority Risk Areas identified as part of the Region of Durham CSWB Plan. Membership will be sought on the basis of broad interest, understanding and commitment to CSWB development in the municipality.

#### **5.0 Meeting Schedule**

The CSWBAC meets quarterly, on a set week and day to be determined by the CSWBAC at its first meeting of the term. The meetings shall commence at 7:00 pm.

Established meeting dates and times shall not be changed unless circumstances warrant special consideration.

During a Municipal election year, meetings shall not be held after September 30<sup>th</sup> unless determined by the CSWBAC that a meeting is necessary to meet the mandate or work plan of the CSWBAC.